



CLUB3

Entertainment Licensing, Leeds City Council, Civic Hall, Leeds, LS1 1UR

Application to vary a club premises certificate to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS BEFORE COMPLETING APPLICATION

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

..... (insert name of club)
 club applies for a club premises certificate under section 84 of the Licensing Act 2003 for the premises described in Part 1 below.

Club premises certificate number

CPREM/00045

Part 1 – Club Premises Details

Name of club SEACROFT VILLAGE HALL SOCIAL CLUB	
Postal address of premises, if any, or, if none, ordnance survey map reference or description 976 YORK ROAD	
Post town LEEDS	Post code LS146JS
Telephone number (if any)	
E-mail address (optional)	

Name of person performing duties of a secretary to the club WILLIAM ASKIN	
Address of person performing duties of a secretary to the club [REDACTED]	
Post town [REDACTED]	Post code [REDACTED]
Daytime contact telephone number (if any) [REDACTED]	
E-mail address (optional) [REDACTED]	

Part 2 – Applicant details

Daytime contact telephone number

Email address (optional)

Current postal address if different from premises address

Post Town Postcode

Part 3 – Variation

Do you want the proposed variation to have effect as soon as possible? Yes No

If not when do you want the variation to take effect from?

Day	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

Do you want the proposed variation to have effect in relation to the introduction of the late night levy? (please see guidance note 1) Yes No

Please describe briefly the nature of the proposed variation (please see guidance note 2)

The proposal is to permit members to consume alcohol outside but within the confines of our premises. This will be restricted to weekends and Bank Holidays.

Also we wish to extend our opening hours on Saturdays to cover for the occasional request for an extension to the normal 11-00pm closure for special celebrations. This too will be a non-regular event.

If the club's proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend

Part 4 - Club Operating Schedule

Please complete those parts of the Club Operating Schedule which would be subject to change if this application to vary is successful.

What qualifying club activities do you intend to conduct on the club premises which will be affected by your application.

Please tick all that apply

Provision of regulated entertainment (please read guidance note 3)

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performance of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

The supply of alcohol by or on behalf of a club to, or to the order of, a member of the club (if ticking yes, fill in box I)

The sale by retail of alcohol by or on behalf of a club to a guest of a member of the club for consumption on the premises where the sale takes place (if ticking yes, fill in box J)

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 8)			Will the performance of a play take place indoors or outdoors or both – please tick (✓) (please read guidance note 4)	Indoors	
Day	Start	Finish		Outdoors	
Mon			Please give further details here (please read guidance note 5)	Both	
Tue					
Wed			State any seasonal variations for performing play (please read guidance note 6)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 7)		
Sat					
Sun					

B

Films Standard days and timings (please read guidance note 8)			Will the exhibition of a films take place indoors or outdoors or both – please tick (✓) (please read guidance note 4)	Indoors	
Day	Start	Finish		Outdoors	
Mon			Please give further details here (please read guidance note 5)		
Tue					
Wed			State any seasonal variations for the exhibition of films (please read guidance note 6)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 7)		
Sat					
Sun					

C

Indoor sporting events Standard days and timings (please read guidance note 8)			Please give further details (please read guidance note 5)
Day	Start	Finish	
Mon			State any seasonal variations for indoor sporting events (please read guidance note 6)
Tue			
Wed			Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list. (please read guidance note 7)
Thur			
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainment Standard days and timings (please read guidance note 8)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (✓) (please read guidance note 4)	Indoors	
Day	Start	Finish		Outdoors	
Mon			Please give further details here (please read guidance note 5)		
Tue					
Wed			State any seasonal variations for the boxing or wrestling entertainment (please read guidance note 6)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list. (please read guidance note 7)		
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 8)			Will the performance of live music take place indoors or outdoors or both – please tick (✓) (please read guidance note 4)	Indoors	✓
Day	Start	Finish		Outdoors	
Mon			Please give further details here (please read guidance note 5)		
Tue					
Wed			State any seasonal variations for the performance of live music (please read guidance note 6)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list. (Please read guidance note 7)		
Sat	17.30	23.30			
Sun					

F

Recorded music Standard days and timings (please read guidance note 8)			Will the playing of recorded music take place indoors or outdoors or both – please tick (✓) (please read guidance note 4)	Indoors	<input checked="" type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon	11.00	23.00	Please give further details here (please read guidance note 5)	Both	<input type="checkbox"/>
Tue	11.00	23.00			
Wed	11.00	23.00	State any seasonal variations for the playing of recorded music (please read guidance note 6)		
Thur	11.00	23.00			
Fri	11.00	23.00	Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list. (please read guidance note 7)		
Sat	11.00	23.00			
Sun	12.00	22.30			

G

Performance of dance Standard days and timings (please read guidance note 8)			Will the performance of dance take place indoors or outdoors or both – please tick (✓) (please read guidance note 4)	Indoors	<input checked="" type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon			Please give further details here (please read guidance note 5)	Both	<input type="checkbox"/>
Tue					
Wed			State any seasonal variations for the performance of dance (please read guidance note 6)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list. (please read guidance note 7)		
Sat	19.30	23.30			
Sun					

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 8)			Please give a description of the type of entertainment you will be providing								
			Will the entertainment take place indoors or outdoors or both – please tick (✓) (please read guidance note 4)		<table border="1"> <tr> <td>Indoors</td> <td><input checked="" type="checkbox"/></td> </tr> <tr> <td>Outdoors</td> <td><input type="checkbox"/></td> </tr> <tr> <td>Both</td> <td><input type="checkbox"/></td> </tr> </table>	Indoors	<input checked="" type="checkbox"/>	Outdoors	<input type="checkbox"/>	Both	<input type="checkbox"/>
Indoors	<input checked="" type="checkbox"/>										
Outdoors	<input type="checkbox"/>										
Both	<input type="checkbox"/>										
Day	Start	Finish	Please give further details here (please read guidance note 5)								
Mon	11.00	23.00									
Tue	11.00	23.00									
Wed	11.00	23.00									
Thur	11.00	23.00									
Fri	11.00	23.00									
Sat	11.00	24.00									
Sun	12.00	22.30									
			State any seasonal variations for the entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 6)								
			Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within e, f) or g) at different times to those listed in the column on the left, please list. (please read guidance note 7)								

I

Supply of alcohol Standard days and timings (please read guidance note 8)			Will the supply of alcohol be for consumption on or off the premises or both – please tick (✓) (please read guidance note 9)		<table border="1"> <tr> <td>On the premises</td> <td><input checked="" type="checkbox"/></td> </tr> <tr> <td>Off the premises</td> <td><input type="checkbox"/></td> </tr> <tr> <td>Both</td> <td><input type="checkbox"/></td> </tr> </table>	On the premises	<input checked="" type="checkbox"/>	Off the premises	<input type="checkbox"/>	Both	<input type="checkbox"/>
On the premises	<input checked="" type="checkbox"/>										
Off the premises	<input type="checkbox"/>										
Both	<input type="checkbox"/>										
Day	Start	Finish	State any seasonal variations for providing dancing facilities (please read guidance note 6)								
Mon	11.00	23.00									
Tue	11.00	23.00									
Wed	11.00	23.00									
Thur	11.00	23.00									
Fri	11.00	23.00									
Sat	11.00	24.00									
Sun	12.00	22.30									
			Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list. (please read guidance note 7)								

J

Hours premises are open to the public Standard days and timings (please read guidance note 8)			State any seasonal variations (please read guidance note 6)
Day	Start	Finish	
Mon	09.00	23.00	Non standard timings. Where you intend to open the premises to be open to the public at different times from those listed in the column on the left, please list. (please read guidance note 7)
Tue	09.00	23.00	
Wed	09.00	23.00	
Thur	09.00	23.00	
Fri	09.00	23.00	
Sat	09.00	00.30	
Sun	10.00	22.30	

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 10)

NONE.

L

Please identify those conditions currently imposed on the certificate which you believe could be removed as a consequence of the proposed variation you are seeking

We believe that currently we can only supply alcohol for consumption within our building and would like that restriction removed and then to include all our premises ie our total property including outside areas.

We would also like the opportunity for a few occasions to extend our hours on Saturdays for special events and National Celebrations.

Any other rare occasions would be covered by Temporary Event Applications

Please tick ✓yes

I have enclosed the club premises certificate

I have enclosed the relevant part of the club premises certificate

If you have not ticked one of these boxes please fill in reasons for not including the certificate or part of it below:

Reasons why the club has failed to enclosed the club premises certificate or relevant part of it

I have not attached the original premises certificate as it may be archived and after 15 years of regular alterations and redecorations may be difficult to find.

I have relied on the Annual renewal Certificate for display within the premises.

M

Describe the steps you intend to take to promote the four licensing objectives:

a) **General – all four licensing objectives (b, c, d, e) (please read guidance note 10)**

This is a Village Hall with an associated Members Social Club and is used extensively by the community therefore every care is taken to ensure good behaviour and careful drinking.

b) **The prevention of crime and disorder**

Any illegal activity by members or guests will be severely dealt with and membership would be removed.

Only one incident in 40 years and that was caused by gatecrashers.

c) **Public safety**

All aspects of Public Safety are checked for compliance with current guidelines.

d) **The prevention of public nuisance**

Firm steps to guard against public nuisance will be rigorously applied.

e) **The protection of children from harm**

There will be no nudity or 'Adult' entertainment and we have no Gambling Machines

Please tick ✓ Yes

- I have made or enclosed payment of the fee or
- I have sent copies of this application and the plan to responsible authorities
- I understand that I must now advertise my application
- I have enclosed the club premises certificate or relevant part of it or explanation
- I understand that if I do not comply with the above requirements my application will be rejected

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

Part 5 – Signatures (please read guidance note 11)

I WILLIAM ASKIN (insert full name)
make this application on behalf of the club and have authority to bind the club.

Signature [REDACTED]

Date 29-7-20

Capacity SECRETARY

Address for correspondence associated with this application (please read guidance note 12)

[REDACTED]

Post town	[REDACTED]	Post code	[REDACTED]
Telephone number (if any)	[REDACTED]		
If you would prefer us to correspond with you by email your email address			

Notes for guidance

1. You do not have to pay a fee if the only purpose of the variation for which you are applying is to avoid becoming liable for the late night levy.
2. In terms of specific regulated entertainments please note that:
 - Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
 - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and